

### **Complete Application Form**

The first step is to ask your doctor to help you complete the At Home Program Application Form.

You can find the Application Form Here (PDF).

## Mail the Application Form to your local CYSN Office

The second step is to mail or fax the application to a local Children and Youth Special Needs (CYSN) office

You can find a local office Here (PDF).

## **Organize an In-Home Assessment**

When the application is received, the program will connect with you to arrange for an assessor to perform an in-home assessment of your child's abilities in four activities of daily living (eating, dressing, toileting, and washing).

The assessor may contact other health care provider about your child's needs and abilities and observe your child in a different setting.

You will receive a copy of the assessment at the end.

## A committee will make a recommendation

After the assessment is completed, a regional committee will look over the application and make a recommendation

#### Accepted

If your child is eligible for the program, a children and youth with special needs (CYSN) social worker will connect with your family to look at your specific situation and talk to you about your needs and concerns.

# Rejected

If your application has been denied, the committee will send you a letter telling you the reason for the denial and how you can follow up, including appealing the decision.

If you order or buy the mobility aid(s) before the ADP has completed their review, and your application is denied,

#### Cost

Cost. Funding for a manual backup wheelchair is provided to a maximum of \$1,500; funding for a basic rear wheel drive scooter is provided for a maximum of \$3,700.