

Saskatchewan Assistance Program (SAP) *Application Process*

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Confirm Your Eligibility

Any person who feels they are in financial need can apply for assistance under the Saskatchewan Assistance Program. Financial need is determined by balancing allowable needs against available resources. When your needs exceed your available resources, financial assistance might be available.

Prepare Necessary Documentation

You will need to provide documentation to support your application. We also recommend having them ready before you reach out to your nearest Social Services Office by phone or in-person at your application appointment.

The following are some examples of the required documentation:

- Shelter verification – documents to support if you are a renter such as your latest rent receipt;
- Utilities – for example, current or previous month's bill for power;
- Assets – current bank statement (bearing client name and account number);
- Income – a hard copy of all non-exempt income such as pay stubs for current and previous month.

Access the [complete checklist](#) to ensure you have all the documents

Apply for SAP

To apply for SAP, you must call:

Toll free: 1-866-221-5200

TTY: 1-866-995-0099

Or visit a Social Services office nearest you.

Approved

You will receive a letter saying your application was approved. Your worker will work with you to determine your financial support amount and process your payment, which takes a few days. You will continue to receive SAP as long as you are eligible.

Rejected

You will receive a letter saying your application was denied and the reason why. This letter will also detail the steps to appeal, which you must do within 15 days of being notified.